



Where Quality Is A Lifestyle

November 10, 2010

BID #771

Gentlemen:

You are invited to submit a bid for an annual contract for plastic janitorial supply items from date of award through December 31, 2011 as per the specifications and information contained herein. All required information shall be included with your bid. Any exceptions to the specifications shall be clearly explained and listed in the space provided.

All questions and inquiries concerning this invitation for bids or the specifications shall be addressed to Trina Barwicks, Contract Administrator of Purchasing, 140 Stonewall Avenue West, Fayetteville, Georgia 30214 from 8:00 a.m. to 5:00 p.m. The telephone number is (770) 305-5420 or email address: tbarwicks@fayettecountyga.gov. Any deviations from this procedure for questions or information pertaining to this invitation for bids may result in your bid being rejected.

NOTE: It is important that you understand that if you submit a bid and your company is awarded any portion of that bid, you will be expected to satisfactorily fulfill your obligation to Fayette County during the term of the agreement and deliver the items in a timely manner. Failure to do so could result in your company being removed from the Fayette County bidders list.

Your bid should be on the attached pricing sheet. All prices shall be F.O.B. destination, Fayette County. Be sure to include the **bid number** and **reference** along with your company's name and address on the **sealed** envelope in which the bid is returned.

BID MUST BE SUBMITTED TO:
FAYETTE COUNTY PURCHASING DEPARTMENT
140 STONEWALL AVENUE WEST, SUITE 101
FAYETTEVILLE, GEORGIA 30214
BID #771
REFERENCE: PLASTIC JANITORIAL SUPPLIES

Bids will be received at the above address until 3:00 p.m., Wednesday, December 1, 2010, in the Purchasing Department, Suite 101. Bids will be opened at approximately 3:00 p.m., December 1, 2010. Bids must be signed to be considered. Late bids will not be considered. Faxed bids will not be considered.

If this invitation for bids is downloaded from our web site, it is the responsibility of the individual or company that downloads this invitation for bids to continue to check the Fayette County web site for any addenda that might come out for this invitation for bids and are posted on the Fayette County web site. Fayette County shall not be responsible for any information that any individual or company fails to get in an addendum that is posted on the Fayette County web site but is not downloaded. However, if the Fayette County Purchasing Department mails the invitation for bids to a company or individual, we will keep a record of who we mailed that invitation for bids to and all addenda for that invitation for bids will also be mailed to those companies or individuals.

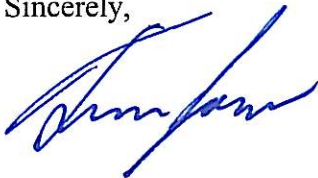
Note: Bids will be posted on the Fayette County web site within 3 business days after the bid opening.

There is no set time for an award to be made, as the bids have to be evaluated and a recommendation has to be prepared and then scheduled to go before the Board of Commissioners for consideration by the Board. If an award is not made within 45 days of the bid opening, an update will be posted on the Fayette County website.

If the Board awards this bid, once everything has been received by that company and the award has been completed, that information will also be posted on the Fayette County website. Please keep this procedure in mind.

The County reserves the right to reject or accept any or all bids and to waive technicalities, informalities and minor irregularities in bids received.

Sincerely,



Tim Jones, CPPO
Director of Purchasing

TJ/tcb

GENERAL TERMS AND CONDITIONS

1. Preparation of Bids

- 1A. Bidder shall examine the drawings, specifications, schedule and all instructions. Failure to do so will be at the bidder's risk.
- 1B. Bidder shall furnish all information required by the invitation for bid. Erasures or other changes must be initialed by the person signing the bid. Bids must be signed by an authorized agent of the company.
- 1C. Bidder shall submit bid using bidder's exact legal name in the appropriate space.

2. Submission of Bids

- 2A. Bids and amendments shall be enclosed in sealed envelopes, addressed to the office specified in the invitation for bids with the name and address of the bidder, the reference and bid number on the face of the envelope.
- 2B. Fayette County shall not be responsible for the premature opening of a bid not properly addressed and identified by bid number and reference and/or delivered to an improper destination.
- 2C. Samples of items, when required, must be submitted within the time specified and, unless otherwise specified by the County, at no expense to the County. Any sample submitted shall create an express warranty that the whole of the goods and/or service shall conform to the sample submitted. Unless otherwise specified, samples will be returned at the bidder's request and expense if items are not destroyed by testing.
- 2D. Items offered must meet required specifications and must be of a quality which will adequately serve the use and purpose for which intended.
- 2E. Full identification of each item bid upon, including brand name, model, catalog number, etc... must be furnished to identify exactly what the bidder is offering. Manufacturer's literature must be furnished.
- 2F. All items to be furnished shall be new and in current production unless otherwise stated. The quality of the items shall not have deteriorated so as to impair their usefulness.
- 2G. In case of discrepancy between the unit price and the extended or total price, the unit price shall prevail.
- 2H. The bid, once submitted and opened, shall remain open for acceptance for a period of at least ninety days from the date of the opening of the bids as set out in the invitation for bid unless specifically excepted to in your bid.
- 2I. All prices shall be quoted FOB Destination, Fayette County or job site.

3. Discounts

- 3A. Bidders are urged to offer cash discounts for prompt payment. Such discounts will be a factor in the award. Offers of discounts for payment within (10) days following the end of the month or at least 15 days after receipt of invoice are preferred.
- 3B. In connection with any discount offered, time will be computed from the date of acceptance at destination or the date a correct invoice is received, whichever is the later date. Payment is deemed made, for the purpose of earning the discount, on the date of the check.

4. Evaluation of Bids

The evaluation of bids and the determination as to equality and acceptability of products or services offered shall be the responsibility of the County. Accordingly, to insure that sufficient information is available, the bidder may be required to submit financial information, literature, samples, references, or other information prior to award.

5. Award

- 5A. Award will be made to the lowest responsive, responsible bidder. The quality of the articles to be supplied, their conformity with the specifications, their suitability to the requirements of the County, delivery terms and payment terms will be taken into consideration in making the award. The County may make such investigation as it deems necessary to determine the ability of the bidder to perform, and the bidder shall furnish to the County all such information and data for this purpose as the County may request. The County reserves the right to reject any bid if the evidence submitted by, or investigation of such bidder fails to satisfy the County that such bidder is properly qualified to carry out the obligations of the contract.
- 5B. The County may make awards by group or by line items of any bid, unless the bidder qualifies his bid by specific limitations. Unless otherwise provided in the bid schedule, bids may be submitted for any quantities less than those specified. The County reserves the right to make an award on any item for a quantity less than the quantity bid upon at the unit prices quoted in the bid unless the bidder specifies otherwise in the bid.

6. Substitutions

Bidders offering and quoting on substitutions or who are deviating from the attached specifications, shall list such deviations in the space provided or on a separate sheet to be submitted with their bid. The absence of such a substitution list shall indicate that the bidder has taken no exception to the specifications contained herein.

- 7. Preference shall be given to the bidder submitting the lowest and best firm price for the term of the contract. Should it be found that due to unusual market conditions it is necessary for the County to accept a price with an escalation clause, the following shall apply:

- 7A. The Contract price shall be frozen for a specified period. This period must be shown on your bid.
- 7B. Cost data to support any proposed increase must be submitted to the Director of Purchasing not less than ten (10) days prior to the effective date of any such requested price increase.

- 7C. Any adjustment allowed shall consist only of bona fide cost increases resulting from such situations as unforeseen raw material cost increase which may be passed on to the consumer.
- 7D. No adjustments shall be made to compensate a supplier for inefficiency in operation or for additional profit.
- 7E. Bids indicating price in effect at time of shipment will be considered invalid.
- 7F. No price changes will be honored until two (2) copies of the price list changes are received by the Purchasing Department.
8. The term "contractor" as used herein and elsewhere in these specifications shall be used synonymously with the term "successful bidder." The term "County" shall mean Fayette County.
9. **Brand Name or Trade Name**
- 9A. If items in this invitation for bid have been identified, described or referenced by a brand name or trade name description, such identification is intended to be descriptive, but not restrictive and is to indicate the quality and characteristics of products that may be offered. Products may be considered for award if such products are clearly identified in the bids and are determined by the County to meet its needs in all respects.
- 9B. If the bidder proposes to furnish another product, such product shall be clearly identified in the bid. The evaluation of bids and the determination as to equality of products offered shall be the responsibility of the County. Accordingly, to insure that sufficient information is available, the bidder may be required to submit literature and/or samples prior to award.
10. **Delivery Failures**
- Failure of a contractor to deliver within the time specified or within reasonable time as interpreted by the Purchasing Director, or failure to make replacements of rejected articles when so requested, immediately or as directed by the Purchasing Director, shall constitute authority for the Purchasing Director to purchase in the open market articles of comparable grade to replace the articles rejected or not delivered. On all such purchases, the contractor shall reimburse the County within a reasonable time specified by the Purchasing Director for any expense incurred in excess of contract prices or the County shall have the right to deduct such amount for monies owed the defaulting contractors. Such purchases shall be deducted from contract quantities. Alternatively, the County may impose a late delivery penalty on a delinquent contractor of one percent (1%) per day for a period of up to ten (10) days for each day that delivery or replacement is late. Should public necessity demand it, the County reserves the right to use or consume articles delivered which are substandard in quality, subject to an adjustment in price to be determined by the Purchasing Director.
11. **Non-Collusion**
- Bidder declares that the bid is not made in connection with any other bidder submitting a bid for the same commodity or commodities, and that the bid is bona fide and is in all respects fair and without collusion or fraud. An affidavit of non-collusion, if included in bidding instructions, shall be executed.
12. **Default**
- The contract may be cancelled or annulled by the Purchasing Director in whole or in part by written notice of default to the contractor upon non-performance or violation of contract terms. An award may be made to the next low responsive and responsible bidder, or articles specified may be purchased on the open market similar to those so terminated. In either event, the defaulting contractor (or his surety) shall be liable to the County for cost to the County in excess of the defaulted contract prices; provided, however that the contractor shall continue the performance of this contract to the extent not terminated under the provisions of this clause. Failure of the contractor to deliver materials or services within the time stipulated on his bid, unless extended in writing by the Purchasing Director, shall constitute contract default.
13. **Guarantee**
- The material shall be guaranteed to be free from defects of construction, conception and workmanship for a period of at least twelve (12) months from date of acceptance. Any part or portion found not in accordance with this specification will be rejected and returned to vendor at vendor's expense for immediate replacement.
14. **Patent Indemnity**
- The contractor guarantees to save the County, its agents, officers, or employees harmless from liability of any nature or kind for use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used in the performance of the contract, for which the contractor is not the patentee, assignee or licensee.
15. **Packaging**
- Bidder shall indicate how his product is supplied and the packaging of the product. All products must be packaged in a manner that will afford reasonable protection against moisture, contamination and tampering. Items must be furnished in manufacturer's original unopened package or container.
16. Upon request by the County, information on products awarded shall be provided by the contractor.
17. Final inspection of all products and decision of acceptance or rejection will be made by the County. Final inspection shall be conclusive except with respect to latent defects, fraud, or such gross mistakes as shall amount to fraud. Final inspection resulting in acceptance or rejection of the products will be made as soon as practicable, but failure to inspect shall not be construed as a waiver by the County to claim reimbursement or damages for such products which are later found to be in non-conformance with specifications.
18. **Bidder Qualifications**
- The ability of the contractor to provide dependable and prompt service shall be an important consideration in awarding a contract.
19. **Ability To Perform**
- The bidder may be required, upon request, to provide to the satisfaction of Fayette County that he/she has the skill, experience and the necessary facilities as well as sufficient financial and human resources to perform the contract in a satisfactory manner and within the required time. If the available evidence is not satisfactory to Fayette County, then the bid of such bidder may be rejected.

20. **Unauthorized Performance**

No compensation will be paid to the contractor by the County for work performed as a result of this contract unless the work is requested in the invitation for bids and the price for such work is specified by the contractor in his or her bid. If additional work not requested in the invitation for bids must be performed in satisfaction of the contract, then approval shall be given in writing by the Director of Purchasing prior to the additional work being performed.

21. Each item or sub-item shall be individually priced per unit as shown under "unit price" column. Bidder shall multiply the unit price bid by the quantity listed under the quantity column and the total shall be indicated in the extended price column. In case of error in extensions or additions or in case of discrepancy between the unit price and the extended price, unit price shall prevail.

22. Prices quoted shall be firm for the period of the contract.

23. Bidder shall specify manufacturer or trade name and product number for each line item bid in the space provided on the proposal pages. Failure to do so or the inclusion of remarks such as "as specified" will be cause for rejection of bid.

24. In return for prices submitted, the County will purchase all of their requirements of the products listed herein from the successful bidder. It is provided, however, that when quality or quantity levels are not satisfactory to the County, an exception to this commitment will be granted.

25. **Quantities**

Quantities listed herein are estimates only for the period specified. No guarantee to purchase the amounts shown is intended or implied. The County reserves the right to order larger or smaller quantities at the prices stated in the bid of the successful bidder.

26. **Substitution of Requested Items**

The contractor shall be obligated to deliver products awarded in this contract in accordance with terms and conditions specified herein. If a contractor is unable to deliver the products under the contract, it shall be the contractor's responsibility to obtain prior approval of the ordering agency to deliver an acceptable substitute at the same price quoted in the contractor's original bid. It shall be the contractor's responsibility to obtain such substitute. In the event any contractor consistently needs to substitute or refuses to substitute products, the County reserves the right to terminate the contract or invoke the "Delivery Failures" clause stated herein.

27. **Responsibility for Damaged Claims**

The contractor shall indemnify, hold harmless and defend the County and its officers, employees, agents and representatives, from all suits, actions, claims, damages and judgments of any character that may be brought against the County by whomsoever, on account of any injuries or damages sustained by any person or property due to the negligent acts or omissions by the contractor, or any of his officers, employees, subcontractors, assignees, or representatives in the performance of the contract. In the event the County and the contractor are found to be joint tortfeasors with respect to any such injuries or damages, the contractor's obligations to indemnify the County under this section shall extend only to the contractor's prorata share of negligence as determined in accordance with Georgia State Statutes.

28. Assignment of any contract resulting from this invitation to bid will not be authorized.

29. None of the various County agencies, either individually or collectively, will be required to purchase any minimum amount during the term of this contract, nor will they be limited, either individually or collectively, to any maximum amount during the term of this contract.

30. This contract may be cancelled by either party upon submitting thirty (30) days written notice of intent to cancel to the other party.

31. The County reserves the right to increase or decrease quantities shown without penalty.

32. Failure to observe any of the instructions or conditions in this invitation for bid shall constitute grounds for rejection of bid.

33. All of the specifications and information contained in this invitation for bid, unless specifically excepted to in writing and included with the bid, will form the basis of the contract between the successful bidder (the contractor) and the purchaser. Caution should be taken by the bidder that all questions are answered in the spaces provided and all requested information is submitted.

34. If multiple line items are listed on the pricing sheet, such items may be awarded by line item, by groups or by lump sum award. The award will be made in the best interest of Fayette County. If your company will not accept a split award for this invitation for bids, you must so indicate on the attached pricing sheet.

35. The County may, at its option and with the approval of the Contractor, extend the period of this agreement up to one additional year. The Contractor shall be notified in writing by the Director of Purchasing of the County's intention to extend the contract period at least 30 days prior to the expiration of the original contract period.

36. The bid opening is open to the public. Bid tabulations will be available for public viewing in the Purchasing Department for a period of 90 days from the bid opening date. Within two working days after the bid opening, the bid prices will be listed on the Fayette County website (www.fayettecountyga.gov). If you would like a copy of the bid tabulation, it may be obtained in the Purchasing Department at .25 per page.

37. If your company has not filled out a bidders list application to get on the Bidders List, please contact the Purchasing Department as soon as possible at (770) 305-5420 to get an application or you may download the application from the Fayette County website (www.fayettecountyga.gov). The completed application will tell us which commodities your company sells and the ones you would like to be placed on the bidders list for. We will place that information in the computer. Without that information we will not be able to list in our computer files the commodities that your company sells. Participation in this bid invitation does not automatically place a company on the Master Bidders List.

Bidder's Affidavit
Of Compliance with the Georgia Security and Immigration Compliance Act

By executing this affidavit, the undersigned bidder verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is bidding to contract with Fayette County has registered with, and is authorized to use, the federal work authorization verification program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].

The undersigned bidder agrees that it is using, and will continue to use, the federal work authorization program throughout the contract period.

The undersigned bidder further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this proposed contract with Fayette County, bidder will secure from such contractor(s) similar verification of compliance with O.C.G.A. 13-10-91. Bidder further agrees to maintain records of such compliance and provide a copy of each such verification to Fayette County at the time the subcontractor(s) is retained to perform such service.

E-Verify or other User Identification Number

BY: Authorized Officer or Agent
(Bidder's Name)

Date

Title of Authorized Officer or Agent of Bidder

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

_____ DAY OF _____, 20____

Notary Public
My Commission Expires:

FAILURE TO PERFORM

It is important to note that if a company is awarded all or part of this invitation for bid, Fayette County expects the successful company to totally fulfill the contract and perform all duties thereunder satisfactorily, for the duration of the contract. Failure to so perform will result in said company being removed from the Fayette County Bidders list for that commodity.

WITHDRAWAL OF BIDS

Withdrawal of all or part of a bid submitted to the Fayette County Purchasing Department must be done prior to the bid opening. Bids may only be withdrawn after the bid opening with the permission of the Fayette County Director of Purchasing.

BIDDER RESPONSIBILITY

Please note that it is the responsibility of each bidder to completely read all of the specifications and requirements in this invitation for bids. After doing so, if you have questions, the questions shall be submitted in writing to the Fayette County Purchasing Department at least three (3) days or sooner before the bid opening. The successful bidder shall meet and be responsible for all of the specifications and requirements contained in this invitation for bids.

ADDITIONAL INFORMATION AND INSTRUCTIONS

1. Bids will not be accepted from any person, firm, or corporation who is in arrears in any debt or obligation to Fayette County.
2. The bid made by any company or firm must be signed in a legal manner in the name of such company or firm by a duly authorized officer, member or representative, whose name and representative capacity shall be stated, and the address of the principal place of business must be shown.
3. Include with your bid a list of three (3) contracts/agreements that your company has done with different companies or governmental agencies that are for items that are the same or similar in nature as described herein. For each contract/agreement listed, include a brief description of the items and delivery requirements, a contact person, mailing address, telephone number and the date contract/agreement was completed.
4. Each purchase order shall be processed and the requested items delivered within the delivery time stated in the bid of the successful bidder. The successful bidder shall not be allowed to extend delivery time of any one order by gathering several purchase orders with the intent of making fewer or just one delivery. Again, delivery time of each order shall be in accordance with the delivery time stated in the bid of the successful bidder.
5. Quantities listed on the pricing sheet are estimates only for the contract period. Also, see items number 25 and 29 under the General Terms and Conditions.
6. Each line item shall be priced separately. The decision as to award shall be made in the best interest of Fayette County on an individual or lump sum basis.
7. Do not put your completed bid inside an envelope with any another bid.
8. All delivery locations are within Fayette County, Georgia.
9. ALL applicable charges shall be included in your bid prices; i.e.: delivery, etc. NO ADDITIONAL CHARGES THAT ARE NOT IDENTIFIED IN YOUR BID WILL BE APPROVED.

EXCEPTIONS TO SPECIFICATIONS

This image shows a single page of white paper with horizontal black lines, resembling notebook paper. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

COMPANY NAME: _____

BID #771 PLASTIC JANITORIAL SUPPLIES – PRICING SHEET

COMPANY NAME: _____

ITEM NO.	ITEM DESCRIPTION	FAYETTE COUNTY ESTIMATED QUANTITY	RESPONDENTS ITEM NAME AND ITEM NO.	RESPONDENTS UNIT PRICE
01	LATEX POWDER-FREE GLOVES; LARGE, 100 PER BOX; 10 BOXES PER CARTON; VICTORIA BAY 149162	15 CASES		
02	24 X 24 LOW DENSITY TRASH CAN LINERS, 1.0 MIL; 100 BAGS PER CASE; INT-2424-R (NO SUBSTITUTES)	5 CASES		
03	38 X 58, 2 MIL, HEAVY DUTY, BLACK TRASH BAG; 100 PER CASE; WBI-RNW5820	10 CASES		
04	22 X 16 X 58 SUPER HEAVY GARBAGE BAGS; 1.7ML THICK; 100 PER CASE	50 CASES		
05	LATEX POWDER GLOVE; BOX OF 100 (SIZE LG)	36 BOXES		
06	LATEX POWDER GLOVE; BOX OF 100 (SIZE MED.)	36 BOXES		
07	38 X 58 CAN LINERS; 2.0 ML GARBAGE BAGS; 100 BAGS PER CASE	50 CASES		

ITEM NO.	ITEM DESCRIPTION	FAYETTE COUNTY ESTIMATED QUANTITY	RESPONDENTS ITEM NAME AND ITEM NO.	RESPONDENTS UNIT PRICE
08	LOW DENSITY 1.5 MIL HEAVY DUTY LINERS FOR 55 GALLON CONTAINERS - 22,0# CASE - 38 X 58 SIZE - 100 BAGS PER CASE - PEOPLES #BCH60	200 CASES		
09	LOW DENSITY 1.5 MIL HEAVY DUTY LINERS FOR 55 GALLON CONTAINERS - 22,0# CASE - 38 X 58 SIZE - 100 BAGS PER CASE - PEOPLES #BCH60	175 CASES		
10	LOW DENSITY 2.0 MIL HEAVY DUTY LINERS FOR 60 GALLON CONTAINERS - 24.71# CASE - 38 X 58 SIZE, 100 BAGS PER CASE - GENERAL PAPER #GEN 3858-20	80 CASES		
11	LOW DENSITY 1.5 MIL HEAVY DUTY LINERS FOR 33 GALLON CONTAINERS - 10.94# CASE - 33 X 39 SIZE, 100 BAGS PER CASE -- #PNL516	80 CASES		
12	LOW DENSITY 24 X 32 BLACK LINERS - 1.5 MIL, 12-16 GALLON - 7.68 # CASE - 150 BAGS PER CASE - #PNL510	100 CASES		
13	LOW DENSITY 24 X 24 HEAVY DUTY BLACK LINERS FOR 10 GALLON CONTAINERS, .50 MIL OR GREATER - 500 BAGS PER CASE	13 CASES		

ITEM NO.	ITEM DESCRIPTION	FAYETTE COUNTY ESTIMATED QUANTITY	RESPONDENTS ITEM NAME AND ITEM NO.	RESPONDENTS UNIT PRICE
14	CLEAN HAND, POWDER FREE LATEX GLOVES, MEDIUM SIZE - 100 GLOVES PER BOX, 10 BOXES PER CASE	2 CASES		
15	CLEAN HAND, POWDER FREE LATEX GLOVES, LARGE SIZE - 100 GLOVES PER BOX, 10 BOXES PER CASE - CLEAN HAND #61075	8 CASES		
16	CLEAN HAND, POWDER FREE LATEX GLOVES, EXTRA LARGE SIZE - 100 GLOVES PER BOX, 10 BOXES PER CASE	2 CASES		
17	HDPE CAN LINER 38 X 60; 25 BAGS PER ROLL; 8 ROLLS PER CASE; 200 PACK, NATURAL #S386017N (NO SUBSTITUTES)	6 CASES		
18	TRASH CAN LINERS; 26" X 32"; TEX FLEX; 500 PACK PER CASE, WHITE X-HEAVY; 15 GALLON; CL02453 (NO SUBSTITUTES)	6 CASES		
19	TRASH CAN LINERS; 43" X 47"; 1.5 MIL 100 PER CASE; BLACK; #518PL (NO SUBSTITUTES)	5 CASES		

COMPANY NAME: _____

**BID #771 PLASTIC JANITORIAL SUPPLIES –
PRICING SHEET - CONTINUED**

NOTE: Make sure all applicable charges are included in your bid prices.

**NOTE: DO NOT PUT YOUR COMPLETED BID IN AN
ENVELOPE WITH ANY OTHER BID.**

STATE DELIVERY TIME AFTER RECEIPT OF ORDER _____ DAYS.

STATE PAYMENT TERMS _____.

STATE HOW LONG AFTER BID OPENING BID PRICES SHALL BE HELD FIRM _____ Days

IF SUCCESSFUL, WILL BID PRICES REMAIN IN EFFECT THROUGH DECEMBER 31, 2011?

YES _____ NO _____

**IF NO, STATE UNTIL WHAT DATE BID PRICES WILL REMAIN IN EFFECT PER THE
CONTRACTUAL AGREEMENT _____**

COMPANY NAME: _____

INFORMATION PAGE

Company_____

Authorized Representative_____

(Print or Type)

Authorized Representative_____

(Signature)

Title_____

Mailing Address_____

Phone Number ()_____ Fax Number ()_____

Cellular Number ()_____

Email Address: _____

Date_____

If you do not submit a bid, indicate in writing your reason(s) why and return that information to the Purchasing Department. Failure to do so may cause your company's name to be removed from the bidders list.

REFERENCES

REFERENCE (1) _____
Job Description (Similar in Nature)

Company Name

Complete Mailing Address with City, State and Zip Code

Contact Person Name (First & Last Name) and Telephone Number

REFERENCE (2) _____
Job Description (Similar in Nature)

Company Name

Complete Mailing Address with City, State and Zip Code

Contact Person Name (First & Last Name) and Telephone Number

REFERENCE (3) _____
Job Description (Similar in Nature)

Company Name

Complete Mailing Address with City, State and Zip Code

Contact Person Name (First & Last Name) and Telephone Number

Company Name: _____